

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Westworth Village City Council will hold its regular meeting on Tuesday, July 14, 2020 at 7:00 pm by telephone conference. An electronic copy of the agenda packet has been made available on the City's website and a recording of the meeting will be made available by contacting the City Secretary.

**THE CITY COUNCIL INTENDS TO PARTICIPATE IN THE MEETING VIA TELECONFERENCE.**

**Members of the public may dial the following number to join the meeting starting at 7:00 pm: 1-866-899-4679, when prompted enter access code 203-326-597#.** Please deliver or email all comments related to the action items posted on the agenda to the City Secretary at: [bbarrett@cityofwestworth.com](mailto:bbarrett@cityofwestworth.com) prior to noon on the day of the meeting, Tuesday, July 14. Any comment submitted must include the item number to which it pertains. All comments submitted are subject to being included in the council packet and/or read aloud during the Citizen Comments portion of the meeting.

**CALL TO ORDER**

**INVOCATION & PLEDGE OF ALLEGIANCE**

**REGULAR SESSION:**

**1. Approval of the Agenda**

**2. Approval of the Consent Agenda:**

*All matters listed as Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be a separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.*

**A. Approval of the Minutes:**

- Council Meeting – June 9, 2020

**B. Approval of the Financial Reports:**

- TexPool Report
- A/P Disbursements

FUND BALANCES June 2020	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$260,764	\$122,925	\$4	\$50,832	\$12,045	\$24	\$197,665	\$25,483
Disbursements	\$176,344	\$18,108	\$60,718	\$47,704	\$750	\$11,113	\$111,621	\$11,204
Cash on Hand	\$290,718	\$521,295	\$481,020	\$135,168	\$75,828	\$50,194	\$173,448	\$102,809
TexPool	\$468,660	\$84,668	\$24,931	\$247	\$741,866	\$134,340	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

- C. Declaration of surplus equipment** - Declare city equipment that is damaged, unrepairable, obsolete, no longer serviceable by the manufacturer, or expired surplus/obsolete to be sold at auction, destroyed or recycled in accordance with City Ordinance Section 1.05.031.

### 3. Staff Updates:

- A. Kevin Reaves, Chief of Police
- B. Nader Jeri, Building Official
- C. Joseph Alvarez, Public Works Director
- D. Mike Krsnak, Hawk Creek Golf Pro

### 4. Mayor's Report *(A recap of the mayors previous 30 days in office.)*

### 5. Advisory Board and Committee Updates *(A recap of the meetings held in the previous 30 days.)*

- A. Crime Control and Prevention District Board
- B. Westworth Redevelopment Authority Board
- C. Finance Committee

### 6. Public Information:

#### A. Announcements and Proclamations

- Volunteer Committee Service applications are available online or by contacting Brandy Barrett.

#### B. Meetings

- Ordinance Committee meeting, August 4<sup>th</sup> at 5:30pm
- Public Safety Committee meeting, August 4<sup>th</sup> at 6:30pm
- Golf and Parks Committee meeting, August 4<sup>th</sup> at 7:30pm
- Westworth Redevelopment Authority meeting, August 11<sup>th</sup> at 5:30pm
- Finance Committee meeting, August 11<sup>th</sup> at 6:15pm
- Regular Council meeting, August 11<sup>th</sup> at 7:00pm

#### C. Citizen Comments

*This is an opportunity for citizens to address the Council on any matter, whether it is or is not posted on the agenda. The Council is not permitted to discuss or take action on any presentations made to the Council concerning an item not listed on the agenda. To address the Council, submit a Public Comment Form to the City Secretary prior to the Citizen Comments portion of the meeting, and you will be called to the podium to speak up to three (3) minutes or the time limit determined by the Mayor or presiding officer. Topics of presentations should be limited to matters over which the Council has authority. Public Comment Forms are located in the lobby and online.*

### 7. Action Items:

#### A. Mayor Jones

Discuss and take action on **Ordinance 461-B to extend the Declaration of Local Disaster and Public Health Emergency originally issued by Mayor Jones on March 7<sup>th</sup> and last extended by the council on June 9<sup>th</sup>.** *(The City participates in the Tarrant County Hazard Mitigation Action and Emergency Management Plans and must also comply with the State and County orders during a disaster. The mayor/council can also declare a city disaster, the current city disaster declaration will expire at midnight on July 15<sup>th</sup>.)*

**B. Mayor Jones**

Discuss and take action **to authorize the Mayor to execute a contract for services with Turn-Key Mobile, Inc, for space in the Westworth Village server room to house a Texas Regional Server.** *(This agreement will provide the Westworth Village Police Department access to the data on the server at no additional cost.)*

**C. Mayor Jones**

Discuss and take action **to authorize the Mayor to spend up to \$75,000 to improve the Burton Hill School Crossing, restriping the pavement, removing the traffic signal and installing a pedestrian crossing signal.** *(The Public Safety Committee has reviewed the plan; if approved installation will begin immediately with an anticipated completion by the end of this month.)*

**EXECUTIVE SESSION:**

**Convene in closed executive session to deliberate the following items:**

**A. Consultation with Attorney pursuant to Texas Government Code Section 551.071.  
Receive legal advice related to the White Settlement 380 Agreement Lawsuit.**

**B. Consultation with Attorney pursuant to Texas Government Code Section 551.074.  
Deliberation of personnel matters regarding city staff.**

**Re-convene in Regular Session and take any action necessary based upon Executive Session discussion.**

**ADJOURN:**

*The Council reserves the right to retire into executive session concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act. A quorum of other committee, board and commission members may be present at this meeting; no action will be taken by them.*

*This facility is wheelchair accessible and handicapped parking spaces are available. Requests for accommodations for the hearing impaired must be made 48 hours prior to this meeting. Please contact the City Secretary's Office at (817) 710-2526 for assistance.*

*I certify that the above notice was posted on the bulletin board at the Westworth Village City Hall, 311 Burton Hill Road, Westworth Village, Texas, and city website, on this, the 10<sup>th</sup> day of July 2020, at 5pm, in accordance with Chapter 551 of the Texas Government Code.*

  
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**Brandy G. Barrett, City Secretary**





# Westworth Village

## City Council Regular Session Meeting Minutes

Municipal Complex  
311 Burton Hill Road  
Westworth Village, TX 76114  
cityofwestworth.com

Tuesday, June 9, 2020

7:00 PM

Council Chambers

<b>ATTENDEES:</b>	Mayor Council Member Council Member Council Member Council Member Council Member City Secretary Police Chief City Attorney Public Works Director Building Official HCGC Head Pro	L. Kelly Jones Tiffany Aller Rosa Mendez John Davies Sharon Schmitz Christina Cowden Brandy Barrett Kevin Reaves Ashley Dierker Joseph Alvarez Nader Jeri Mike Krsnak
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### ABSENT:

### REGULAR SESSION

#### CALL TO ORDER.

**INVOCATION** was given by **Kevin Reaves**.

**PLEDGE OF ALLEGIANCE** led by Capt. Jonathan Townsend.

### SPECIAL PRESENTATION:

Mayor Jones presented Captain Jonathan Townsend with a Proclamation, declaring June 9, 2020 as Capt. Jonathan Townsend Day along with a photo of the Blue Angels flying over the NASJRB-Fort Worth. Capt. Townsend presented the city with a wooden United States Flag, that he handmade and inscribe on the back.

### PUBLIC HEARING was opened by Mayor Jones at 7:11

Public Hearing to receive citizen comments & input on Ordinance 465 to reduce the speed limit on all residential streets to 25 mile per hour, excluding alleyways, school zone on Burton Hill Road, Burton Hill Road, White Settlement Road East of Roaring Springs Road to the city limit, Roaring Springs Road, Pumphrey, and Highway 183/Westworth Blvd city limit to city limit; as recommended by the Public Safety Committee.

**No comments were made, and the public hearing was closed at 7:11**

### REGULAR SESSION:

#### 1. MOTION to approve the Agenda.

- **MADE BY:** Tiffany Aller. **SECOND:** Rosa Mendez.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

## 2. Approval of the Consent Agenda

Mayor Jones explained the purpose of the consent agenda, noting that a council member must request an item be removed from the consent agenda if it was to be discussed, otherwise, a single motion would approve all items on the consent agenda.

### A. Approval of the Minutes:

- Council Meeting – May 12, 2020

### B. Approval of the Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES May 2020	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC	STREET
Revenue	\$186,573	\$107,912	\$6	\$50,979	\$6,198	\$31	\$164,289	\$25,767
Disbursements	\$226,162	\$132,733	\$0.00	\$32,793	\$0.00	\$12,163	\$102,181	\$12,284
Cash on Hand	\$41,918	\$473,170	\$583,043	\$159,570	\$76,578	\$76,288	\$150,229	\$93,759
TexPool	\$556,891	\$84,653	\$24,926	\$247	\$729,822	\$134,289	NA	NA
Money Market	\$350,000	\$500,000	NA	NA	\$129,000	\$1,090,000	NA	NA

### MOTION to approve the Consent Agenda.

- **MADE BY:** John Davies. **SECOND:** Christina Cowden.
- **Motion passed** by a vote of 5 Ayes and 0 Nays.

## 3. STAFF UPDATES:

- Staff recapped their monthly reports.

## 4. MAYOR'S REPORT:

Mayor Jones provided a brief recap of his prior 30 days, including:

- He reported the trail construction project delay is still ongoing.
- He reviewed the financial report presented at the earlier Finance Committee meeting.
- He applauded the staff for their efforts during the pandemic and staff shortages.
- He requested that the SF-R zoning be reviewed by the Planning and Zoning Commission, as there have been potential unintended consequences of in that zoning.

## 5. ADVISORY BOARD AND COMMITTEE UPDATES:

- Committee chairs recapped the actions from their prior meetings.

## 6. PUBLIC INFORMATION/ANNOUNCEMENTS – Brandy Barrett, City Secretary

### A. Announcements and Proclamations

- Declaring June 9, 2020 as Capt. Jonathan Townsend Day, in recognition of his service.
- City offices will be closed on July 3<sup>rd</sup> in observance of Independence Day
- Volunteer Committee Service applications are available online or by contacting Brandy Barrett.

### B. Meetings

- Crime Control and Prevention District meeting, July 9<sup>th</sup> at 5:30pm
- Golf and Parks Advisory Board meeting, July 9<sup>th</sup> at 6:30pm
- Westworth Redevelopment Authority meeting, July 9<sup>th</sup> at 7:30pm

- Finance Committee meeting, July 14<sup>th</sup> at 6:15pm
- Regular Council meeting, July 14<sup>th</sup> at 7:00pm
- Public Safety Committee meeting, August 4<sup>th</sup>
- Ordinance Committee meeting, August 4<sup>th</sup>

### C. CITIZEN COMMENTS:

- *Citizens are given up to 3 minutes to address the Council on any matter, whether it is or is not posted on the agenda. All submitted a Public Comment Forms are maintained in accordance with the record retention schedule and are available by contacting the City Secretary.*

## 7. ACTION ITEMS:

### A. Mayor Jones

Discuss and take action on Ordinance 461-B to extend the Declaration of Local Disaster and Public Health Emergency originally issued by Mayor Jones on March 7<sup>th</sup> and extended by the council on May 12<sup>th</sup>. *(The City participates in the Tarrant County Hazard Mitigation Action and Emergency Management Plans and must also comply with the State and County orders during a disaster. The mayor/council can also declare a city disaster, the current city disaster declaration will expire at midnight on June 10<sup>th</sup>.)*

**MOTION to approve Ordinance 461-B to extend the Declaration of Local Disaster and Public Health Emergency originally issued by Mayor Jones on March 7<sup>th</sup> and extended by the council on May 12<sup>th</sup>.**

- **MADE BY:** Tiffany Aller. **SECOND:** John Davies.

**Motion passed** by a vote of 5 Ayes and 0 Nays.

### B. Mayor Jones

Discuss and take action to authorize the Mayor to execute an interlocal cooperation agreement for municipal direct expense funding with Tarrant County Commissioners Court, for grant funding to the city in an amount not to exceed \$145,200, for allowable COVID related expenses. *(The Tarrant County Commissioners oversees the allocation of funds and has provided an amount equivalent to \$55 per capita to each eligible city in Tarrant County. The funds are restricted to COVID expenses and cannot be used by the city to replace lost revenue.)*

**MOTION to authorize the Mayor to execute an interlocal cooperation agreement for municipal direct expense funding with Tarrant County Commissioners Court, for grant funding to the city in an amount not to exceed \$145,200, for allowable COVID related expenses.**

- **MADE BY:** Tiffany Aller. **SECOND:** Rosa Mendez.

**Motion passed** by a vote of 5 Ayes and 0 Nays.

### C. Mayor Jones

Discuss and take action on June utility billing services. *(Council took action in April to waive fees and terminations on utility invoices due in April. In May action was taken to reinstate fees and termination of accounts that were more than one month in arrears. Per section 13.02.034 of the City's Code of Ordinances, "Utility bills not paid in full by the sixth calendar day following the due date will be considered delinquent and utilities services will be subject to termination." Utility bills are mailed/emailed by the last day of each month and are due by the 15<sup>th</sup> of each month. Accounts not paid in full by the due date are deemed delinquent and assessed a late payment fee of a minimum of \$7.50 or 10% of the outstanding balance. If the account is not paid in full by the 21<sup>st</sup> of each month a service termination fee of \$25.00 is assessed and utility services are shut off. No fees are assessed for the restoration of a shut off account.)*

**MOTION to return to standard utility practices.**

- **MADE BY:** John Davies. **SECOND:** Christina Cowden.



## **DISCUSSION:**

- Following a discussion regarding the number of residents in arrears, Ms. Barrett confirmed that the outstanding balance was for less than 1% of the utility accounts and included contractors not paying their bills. The city attorney confirmed that those in arrears could be allowed additional time to catch up and pay the existing outstanding amount.

**MOTION TO AMEND the original motion authorize those currently in arrears up to two months to be paid in full and all others are back on the standard utility practices.**

- **MADE BY:** John Davies. **SECOND:** Sharon Schmitz.
  - **Motion to amend passed** by a vote of 5 Ayes and 0 Nays.
- Mayor Jones called for a vote on the original motion as amended.
- **Motion as amended passed** by a vote of 5 Ayes and 0 Nays.

## **D. Mayor Jones**

Discuss and take action on Ordinance 465 to reduce the speed limit on all streets to 25 mile per hour, excluding alleyways, school zone on Burton Hill Road, Burton Hill Road, White Settlement Road East of Roaring Springs Road to the city limit, Roaring Springs Road, Pumphrey, and Highway 183/Westworth Blvd city limit to city limit. *(The Public Safety Committee met on June 2<sup>nd</sup> and unanimously recommended council approval. This will cost approximately \$18,000 to purchase and install the required traffic signs and educational materials to inform the public.)*

**MOTION to approve Ordinance 465 to reduce the speed limit on all streets to 25 mile per hour, excluding alleyways, school zone on Burton Hill Road, Burton Hill Road, White Settlement Road East of Roaring Springs Road to the city limit, Roaring Springs Road, Pumphrey, and Highway 183/Westworth Blvd city limit to city limit.**

- **MADE BY:** Tiffany Aller. **SECOND:** Rosa Mendez

## **DISCUSSION:**

- There was a discussion regarding the citizens' concerns on funding, possibility of decreasing the amount, the potential location and design of the signs. Chief Reaves also provided a brief recap of his presentation to the Public Safety Committee.
- **Motion passed** by a vote of 5 Ayes and 0 Nays

## **E. Mayor Jones**

Discuss and take action on Ordinance 466 amending the Westworth Village Code of Ordinances, Chapter 1, Section 1.03.004 updating the list of committees, and adding Section 1.03.006 adopting general conduct by members, staff, citizens and attendees. *(The Ordinance Committee met on June 2<sup>nd</sup> and unanimously recommended council approval of the proposed changes.)*

**MOTION to approve on Ordinance 466 amending the Westworth Village Code of Ordinances, Chapter 1, Section 1.03.004 updating the list of committees, and adding Section 1.03.006 adopting general conduct by members, staff, citizens and attendees.**

- **MADE BY:** Sharon Schmitz. **SECOND:** Rosa Mendez
- **Motion passed** by a vote of 5 Ayes and 0 Nays

## **EXECUTIVE SESSION:**

**Mayor Jones convened in closed executive session to deliberate the following items at 8:16pm:**

- A. Consultation with Attorney pursuant to Texas Government Code Section 551.071.  
Receive legal advice related to the White Settlement 380 Agreement Lawsuit.**

**B. Consultation with Attorney pursuant to Texas Government Code Section 551.074.**

**Receive legal advice related to a personnel matter regarding the service of councilmember.**

**Re-convene in Regular Session at 8:47pm, no action was taken in Executive Session.**

**The meeting was adjourned at 8:47pm by Mayor Jones.**

**MINUTES APPROVED BY:**

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**L. Kelly Jones, Mayor**

**SIGNATURE ATTESTED BY:**

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**Brandy G. Barrett, City Secretary**





# Westworth Village

## Staff Report

Municipal Complex  
311 Burton Hill Road  
Westworth Village, TX 76114  
cityofwestworth.com

Tuesday, July 14, 2019

7:00 PM

Council Chambers

### Staff recommends approval.

**Disposition of City Surplus Equipment:** In accordance with City Ordinance and State Laws regarding the disposition of surplus property, the staff is recommending the following:

**Items that cannot legally be sold or that do not sell via the Lone Star Online Auctions site, will be donated, recycled or destroyed.**

**APPLICABLE CITY ORDINANCE:** (Stricter than the Texas Local Government Code 263 regarding disposition)

#### **Article 1.05 FINANCE**

#### **Division 2. Abandoned and Surplus Property.**

#### **Sec. 1.05.031 Sale authorized; procedures**

Property other than real property which is owned by the city and which is determined by the city council to be surplus property and abandoned personal property other than motor vehicles may be sold through sealed bids or public auction as determined by the council. A minimum price may be established prior to the sale. In the event that the property which has been declared to be surplus or abandoned by the council is certified by at least two (2) department heads and reviewed and approved by the mayor as being of little or no resale value to the extent that it is not economically feasible to sell such by auction, then the mayor is authorized to direct staff to dispose of such material in the most efficient manner possible. Notice of any such sale shall be published in the official newspaper and posted on the city bulletin board at least ten (10) days prior to the auction or deadline for sealed bids. The notice shall describe generally the property to be sold and state the date and time of such auction. The city council shall designate who shall conduct the auction and may cause the surplus and/or abandoned property to be auctioned with that of other governmental entities. An auctioneer other than a city official may receive a commission if council approved.

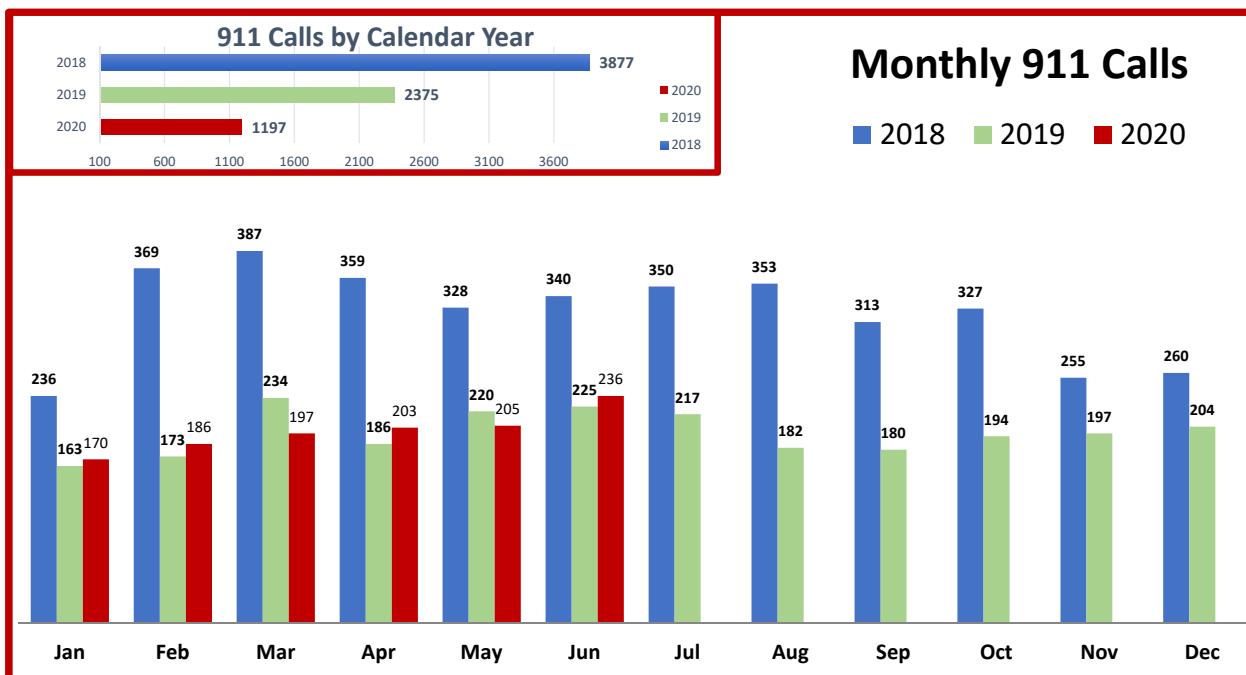
#### **Sec. 1.05.032 Disposition of proceeds of sale**

All proceeds from any such sale shall be deposited in the city's general fund.

#### **Sec. 1.05.033 Disposal of unsold property**

Any property offered and unsold after being offered for sale as set out in section 1.05.031 hereof which is deemed in the opinion of the mayor to be worthless and without value, shall be disposed of as the mayor shall deem appropriate.

**Westworth Village Police Department**  
**Monthly Calls-For-Service Report By Call-Type**  
**Jun-20**

[illegible]

**Westworth Village Police Department**  
**Monthly Calls-For-Service Report By Call-Type**  
**Jun-20**

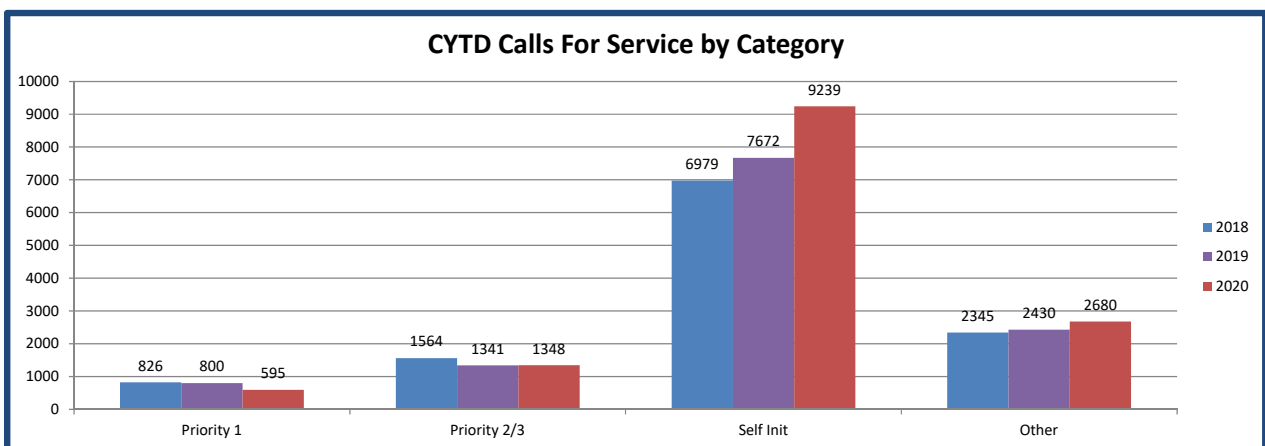
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**Westworth Village Police Department**  
**Calls-For-Service Report By Call-Type**  
**Calendar Year to Date- JUNE 2020**

[illegible]

**Westworth Village Police Department**  
**Calls-For-Service Report By Call-Type**  
**Calendar Year to Date - JUNE 2020**

Self Initiated	2020	2019	2018	Other Time	2020	2019	2018
ABANDONED VEHICLE	17	4	7	ADMINISTRATIVE DETAIL	646	604	639
ARREST - NOT TRAFFIC	2	6	4	CODE ENFORCEMENT - FOLLOW-UP	69	4	12
ARREST - TRAFFIC			3	COURT	16	21	24
BUILDING INSPECTION			5	FTO TRAINING ACTIVITIES	84	90	6
BUSINESS CHECK	1467	1728		IN-SERVICE TRAINING	213	53	179
BUSINESS PATROL	1815	1262	2369	JAIL DETAIL	397	375	197
CODE ENFORCEMENT - PATROL	3		0	OTHER	30	42	63
CODE ENFORCEMENT - VIOLATION	177	7	11	PAPERWORK	544	636	466
COMMUNITY ORIENTED POLICING PROGRAM	50	21	29	PRISONER BOOKING	57	110	67
CRIME AWARENESS NOTICE		1	6	PRISONER DETAIL	84	143	302
CRIME PREVENTION OPERATION	149	130	167	PRISONER RELEASE	66	112	52
DRUGS/NARCOTICS	28	32	12	PUBLIC WORKS ASSISTANCE	1	8	1
DWI / DUI	18	29	20	VEHICLE MAINTENANCE	1119	836	976
DWLI		1	1				
FOLLOWUP INVESTIGATION	166	127	193				
INVESTIGATION	89	103	114				
MOTORIST ASSIST	44	34	34				
OPEN DOOR	16	14	9				
ORDINANCE VIOLATION	68	27	31				
PARK PATROL	298	207	288				
PARKING VIOLATION	160	112	78				
RESIDENTIAL PATROL	2611	1913	1799				
SUSPICIOUS VEHICLE	68	80	65				
TRAFFIC HAZARD	29	24	21				
WARRANT SERVICE	16	18	18				
TRAFFIC	1965	1796	1702				
Self Initiated	9239	7672	6979	Other Time	2680	2430	2345





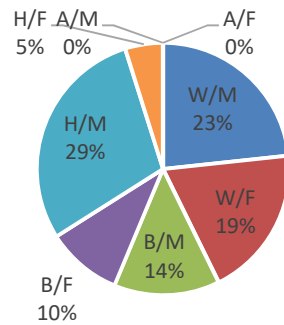
# Westworth Village Police Department

## Jail Population - Race/Sex Makeup

### Jail Annual Statistics - Calendar Year

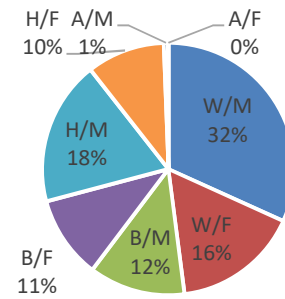
2020

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	24	14	30	0	0	68	66.0%
Female	20	10	5	0	0	35	34.0%
Totals	44	24	35	0	0	103	
Percent	42.7%	23.3%	34.0%	0.0%	0.0%		



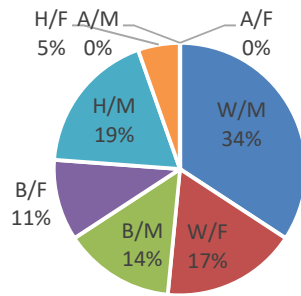
2019

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	108	42	63	2	2	217	63.5%
Female	55	36	34	0	0	125	36.5%
Totals	163	78	97	2	2	342	
Percent	47.7%	22.8%	28.4%	0.6%	0.6%		



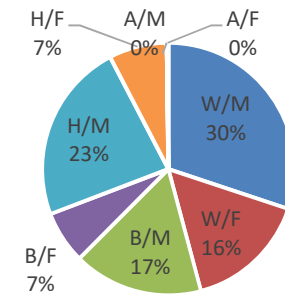
2018

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	89	37	48	0	3	177	67.3%
Female	45	27	14	0	0	86	32.7%
Totals	134	64	62	0	3	263	
Percent	51.0%	24.3%	23.6%	0.0%	1.1%		



2017

	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	134	74	103	0	0	311	69.9%
Female	70	30	33	1	0	134	30.1%
Totals	204	104	136	1	0	445	
Percent	45.8%	23.4%	30.6%	0.2%	0.0%		



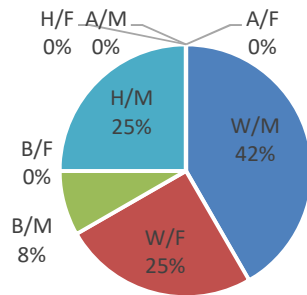


# Westworth Village Police Department

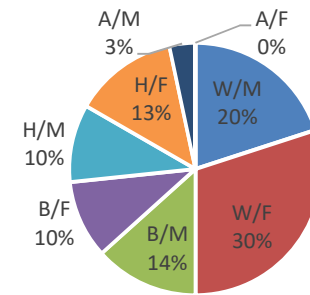
## Jail Population - Race/Sex Makeup

### Jail Monthly Statistics

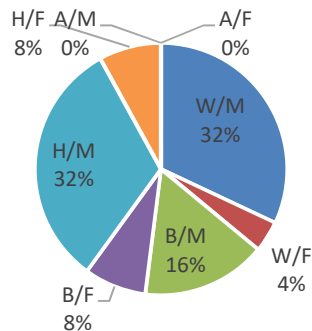
Jun '20	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	5	1	3	0	0	9	75.0%
Female	3	0	0	0	0	3	25.0%
Totals	8	1	3	0	0	12	
Percent	66.7%	8.3%	25.0%	0.0%	0.0%		



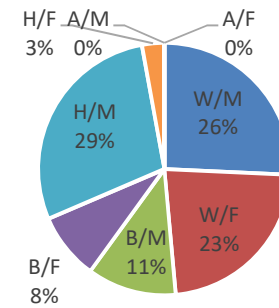
Jun '19	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	6	4	3	1	0	14	46.7%
Female	9	3	4	0	0	16	53.3%
Totals	15	7	7	1	0	30	
Percent	50.0%	23.3%	23.3%	3.3%	0.0%		



Jun '18	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	8	4	8	0	0	20	80.0%
Female	1	2	2	0	0	5	20.0%
Totals	9	6	10	0	0	25	
Percent	36.0%	24.0%	40.0%	0.0%	0.0%		



Jun '17	White	Black	Hispanic	Asian	Oth/Unk	Totals	Percent
Male	9	4	10	0	0	23	65.7%
Female	8	3	1	0	0	12	34.3%
Totals	17	7	11	0	0	35	
Percent	48.6%	20.0%	31.4%	0.0%	0.0%		



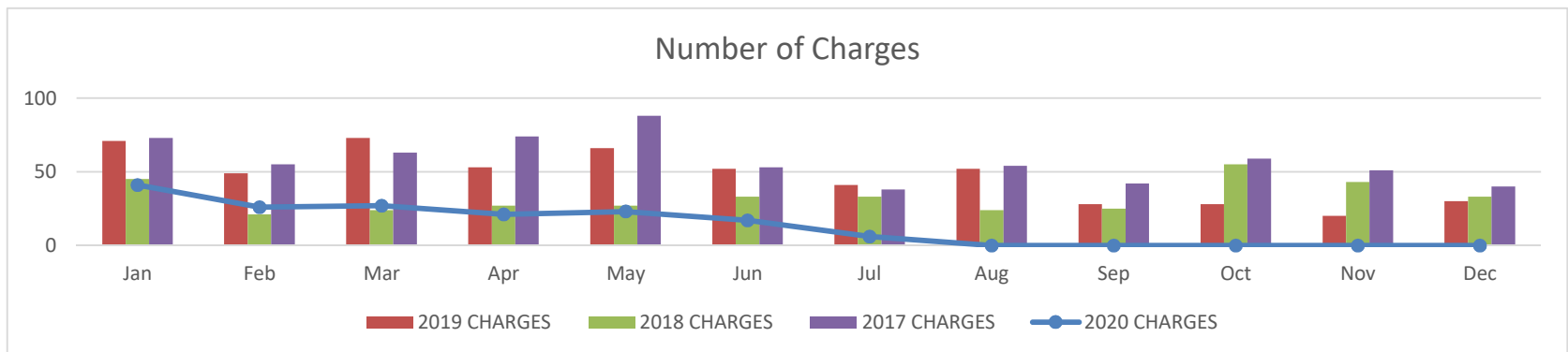
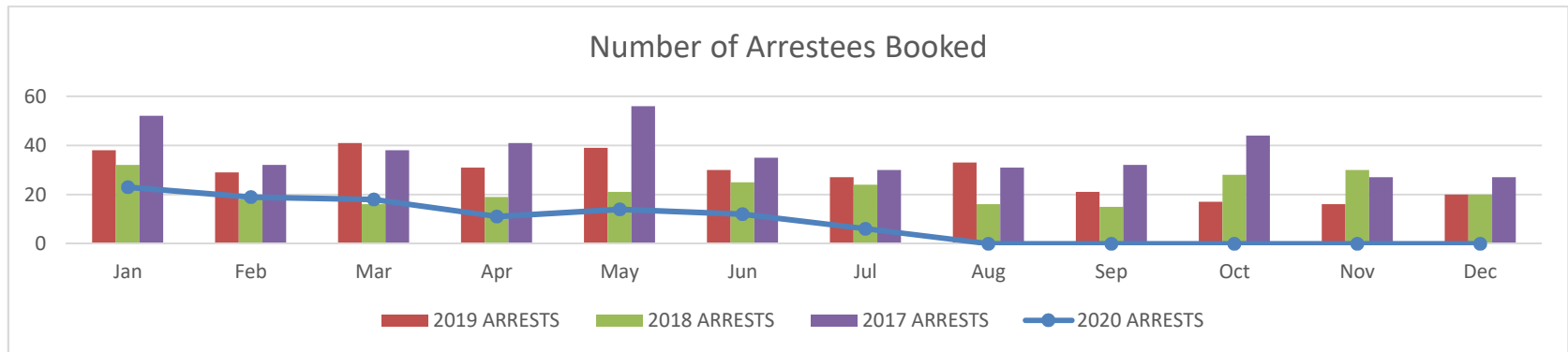
# Westworth Village Police Department

## Jail Population - Charges

### Monthly Statistics

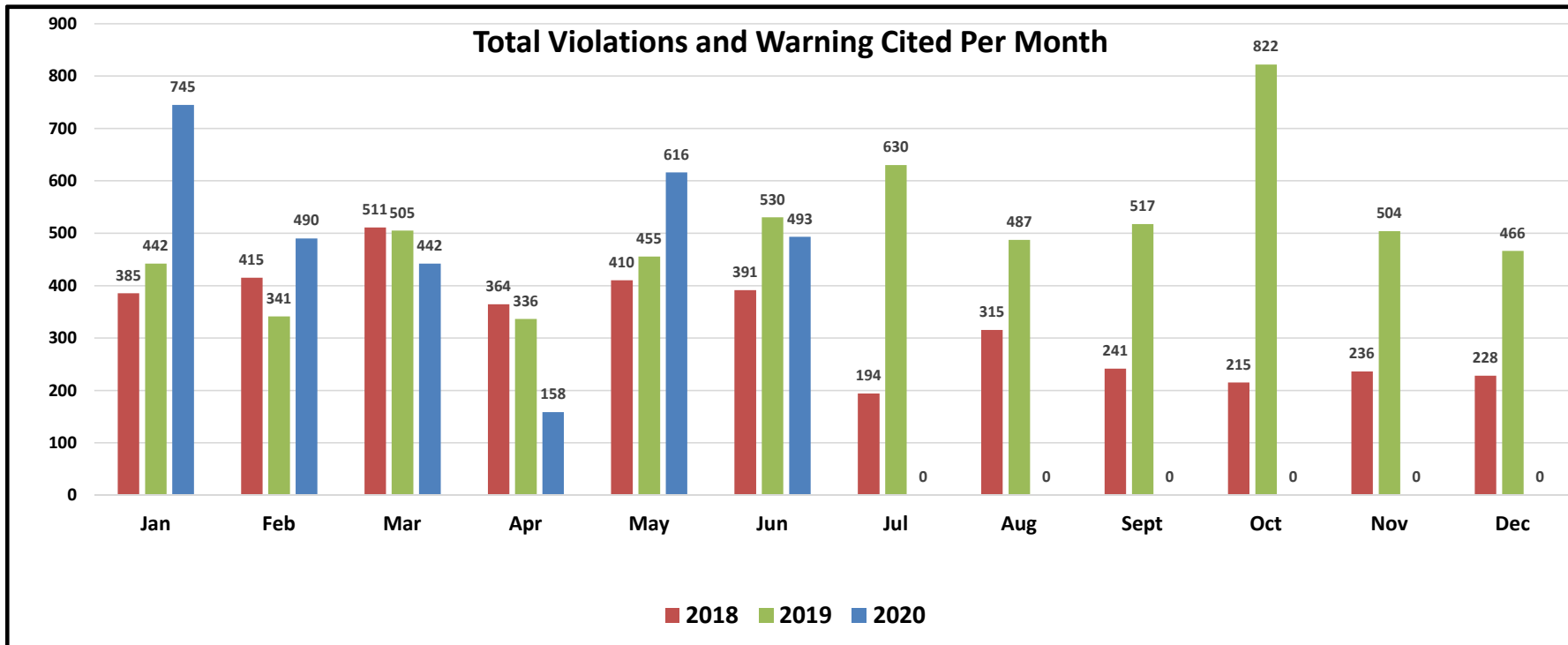
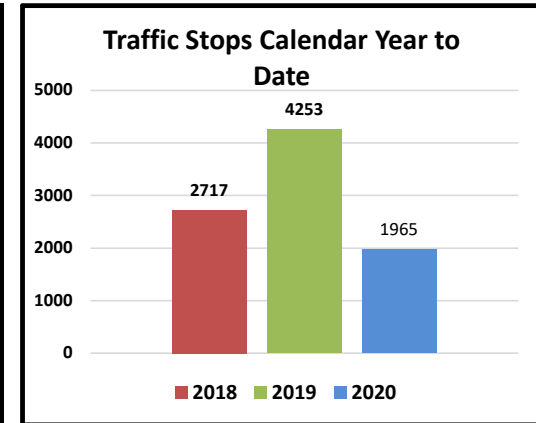
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2020 ARRESTS	23	19	18	11	14	12	6						103
2019 ARRESTS	38	29	41	31	39	30	27	33	21	17	16	20	342
2018 ARRESTS	32	18	16	19	21	25	24	16	15	28	30	20	264
2017 ARRESTS	52	32	38	41	56	35	30	31	32	44	27	27	445

2020 CHARGES	41	26	27	21	23	17	6						161
2019 CHARGES	71	49	73	53	66	52	41	52	28	28	20	30	563
2018 CHARGES	45	21	24	27	27	33	33	24	25	55	43	33	390
2017 CHARGES	73	55	63	74	88	53	38	54	42	59	51	40	690



## Traffic Stops, Cited Violations, and Warnings per Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Totals
2018 Traffic Stops	245	272	437	237	264	248	119	187	194	149	188	177	2717
2018 Cited Violations	219	213	330	183	188	182	98	168	145	154	103	133	2116
2018 Warnings	166	202	181	181	222	209	96	147	96	61	133	95	1789
2019 Traffic Stops	306	205	348	241	322	374	450	355	363	577	400	312	4253
2019 Cited Violations	222	169	235	161	201	239	307	268	285	404	275	178	2944
2019 Warnings	220	172	270	175	254	291	323	219	232	418	229	288	3091
2020 Traffic Stops	491	316	281	89	430	358							1965
2020 Cited Violations	350	203	203	98	308	228							1390
2020 Warnings	395	287	239	60	308	265							1554





## INSPECTIONS

	2019	2020												Total
	Jun	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
<b>Building</b>	28	22	25	27	17	20	22							<b>133</b>
<b>Mech.</b>	20	24	22	20	15	12	19							<b>112</b>
<b>Elect.</b>	24	27	30	28	21	18	25							<b>149</b>
<b>Plumb.</b>	29	35	33	30	26	22	27							<b>173</b>
<b>CO</b>	4	3	5	5	4	3	4							<b>24</b>
<b>Total</b>	<b>105</b>	<b>111</b>	<b>115</b>	<b>110</b>	<b>83</b>	<b>75</b>	<b>97</b>							<b>591</b>
<b>City</b>	105	111	115	110	83	75	97							<b>591</b>
<b>Code Pro</b>	0	0	0	0	0	0	0							<b>0</b>

## Community Development

### Project Update

Residential Projects		Commercial Projects	
Ongoing New Residential Projects	10	Jefferson Dental Office 6515 Westworth Blvd <i>(Shell Bldg)</i>  Burger King 6720 Westworth Blvd	95%  5%

### New Upcoming Projects

**1- MYNT Barber Shop (6635 Westworth Blvd. Ste. 105) Finish-out**

*Construction plans and building permits have been approved.*

**2-Childcare Network (6420 Westworth Blvd)**

*plans have been submitted for preliminary review.*



***PUBLIC WORKS REPORT JUNE 2020***

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**Water**

- ❖ All bacteriological water samples passed
- ❖ Continued monthly dead-end flushing
- ❖ Continued water sampling for Nitrification Action Plan for TCEQ
- ❖ Performed construction and alleyway inspections
- ❖ Performed Line Locates for utility services
- ❖ Completed water loss audit
- ❖ Completed Consumer Confidence Report
- ❖ Started lead and copper testing

**Sewer**

- ❖ Performed weekly sewer line flushes on Pecan Drive
- ❖ Performed preventative maintenance on sewer lines in commercial area
- ❖ Performed sewer flushing in residential area
- ❖ Fort Worth sewer BOD/TSS testing

**Stormwater**

- ❖ Cleaned storm drains on Pumphreys Drive and Casstevens Street
- ❖ Performed stormwater inspections



## June 2020 Service Order Report

### Group Summary

Group	Total Completed	Total New	Total Void	Total Open
Mobile Service Orders	181	0	0	0
Grand Totals	181	0	0	0

### Job Code Summary

Job Code	Total Completed	Total New	Total Void	Total Open
AMA – Beacon Leak Alert	14	0	0	0
CAP- Sewer Cap	1	0	0	0
CUT-Cutoff-Delinquent Acct.	2	0	0	0
DTAG-Door Tag/Notification	9	0	0	0
END-Endpoint/Encode MSG Error	3	0	0	0
LEAK-Service Line Leak	1	0	0	0
LOC- Line Locate	1	0	0	0
MI – Meter Information	93	0	0	0
MISC-Miscellaneous	1	0	0	0
NOWTR- No Water at Location	1	0	0	0
OCC – Read and Leave On	15	0	0	0
OFF – Turn Off Service	7	0	0	0
ON – Turn On Service	8	0	0	0
PLMB-Temp Off For Plumb Repair	1	0	0	0
PULL-Meter Pull	1	0	0	0
REINS – Turn Back on Service	4	0	0	0
SET-New Connect	2	0	0	0
SEWER- Check Sewer Lines	3	0	0	0
SWAP- Meter Exchange	1	0	0	0
TRASH – Replace Trash/Recycle Bin	13	0	0	0
Grand Totals	181	0	0	0



## June 2020 Work Order Report

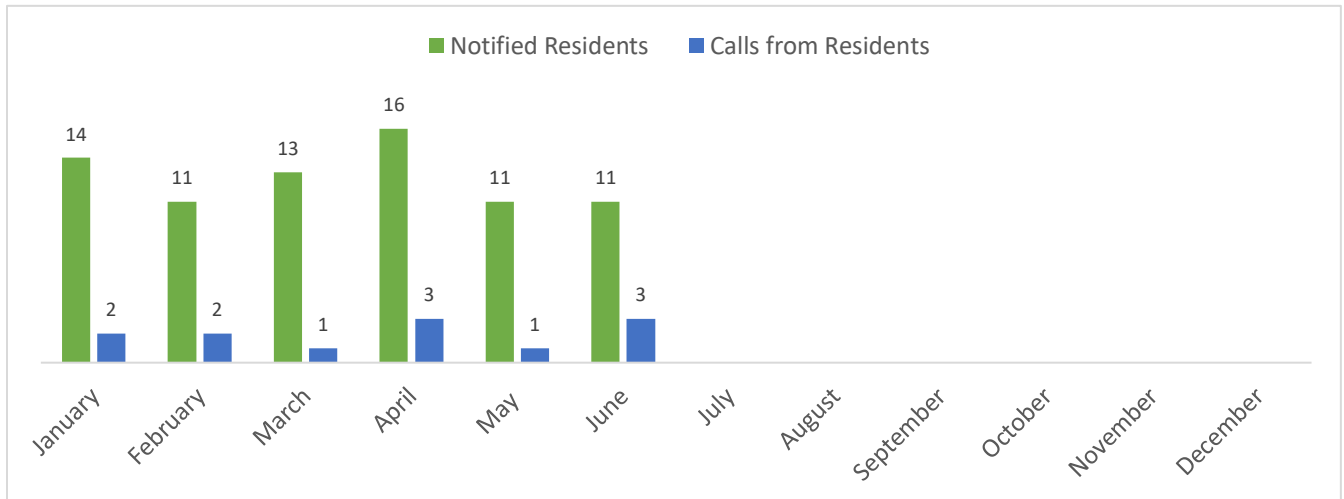
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Job Code	Total Completed	Total New	Total Void	Total Open
CITY HALL	10	0	0	0
HCGC	2	0	0	0
POLICE DEPARTMENT	3	0	0	0
COURT	0	0	0	0
PUBLIC WORKS BUILDING	0	0	0	0
ROADWAY	9	0	0	0
PARK	0	0	0	0
ALLEYWAY	22	0	0	0
EASEMENT	1	0	0	0
INTERSECTION	0	0	0	0
SCHOOL ZONE	0	0	0	0
STORMWATER	0	0	0	0
WATER LINES	1	0	0	0
SEWER LINES	0	0	0	0
Grand Totals	48	0	0	0

**AMA-Beacon Alerts 2020:**

**Objective-** Notify residents at first alert of a water leak through phone call, email, and face to face notification.

**Goal-** Provide proactive customer service.



**Leak Alert**

Notified Customer within 24 hours of 1<sup>st</sup> alert

- Leak detected 61
- No Leak Detected 15

**Total Completed**  
76

Calls from Residents

- Leak Detected 7
- No Leak Detected 5

12

**Grand Totals**

**88**

**\*Residents who called in were alerted through their Eye on Water account\***

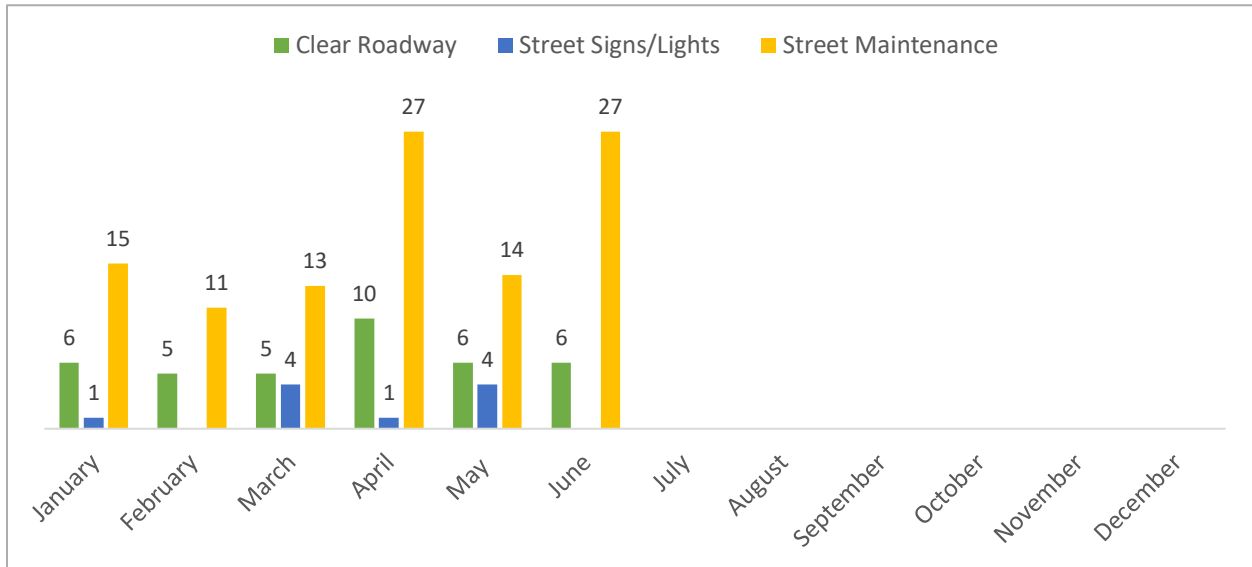


## Westworth Village

### Street Maintenance 2020:

**Objective-** Develop a Crack Sealing Program and Street Sign/Light Maintenance Program throughout the City.

**Goal-** Extend the longevity of City streets while implementing a quarterly inspection procedure.



### Street Repair

		Total Completed
<u>Clear Roadway</u>		38
• Trash	16	
• Dead Animals	17	
• Tree Limbs/Debris	5	
<u>Street Signs/Lights</u>		10
• Street Signs	10	
• Street Lights	0	
<u>Street Maintenance</u>		107
• Potholes/Street	33	
• Manhole Maintenance	3	
• Graffiti	0	
• Alleyway	71	
<b>Grand Total:</b>		<b>155</b>

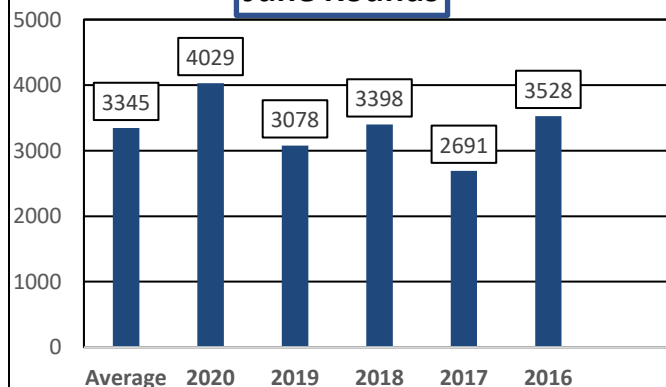
# HAWKS CREEK GOLF CLUB: JUNE 2020 MONTHLY REPORT

## Monthly Overview

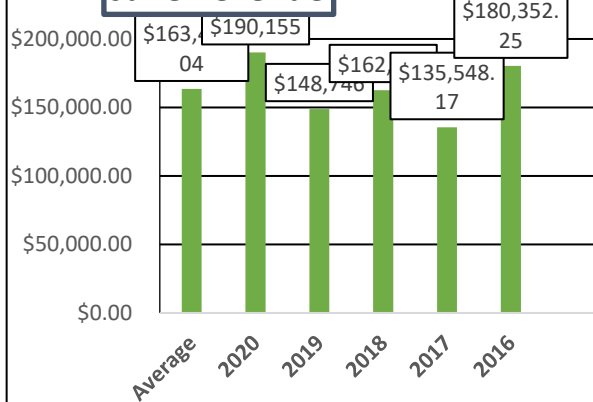
<b>Rounds</b>	Total: 4029	Daily Fee Paid: 3761		
<b>Revenue</b>	Total: \$190,154.60	Per Round: \$47.20	D/F G/F Revenue: \$136,221.18	Avg. \$ per Round G/F: \$33.81
<b>Closures</b>	1.5 Days Closed			
<b>Preferred Players</b>	Total: 28	Monthly: 17	Annual: 11	Total Monthly Billing: \$2,495.00

Category	Revenue	\$ Per Round
Green Fees & Membership	\$ 136,221.18	\$ 33.81
Cart Fees	\$ 1,921.74	\$ .53
Range	\$ 11,710.19	\$ 2.53
Pro-Shop Merchandise	\$ 13,443.60	\$ 2.34
Club Rentals-Hdcp-Lessons	\$ 1,900.26	\$ .37
Food	\$ 3,507.64	\$ .69
Beer	\$ 13,799.15	\$ 3.05
Beverages	\$ 4,289.51	\$ .70
Liquor	\$ 1,2761.33	\$ .48

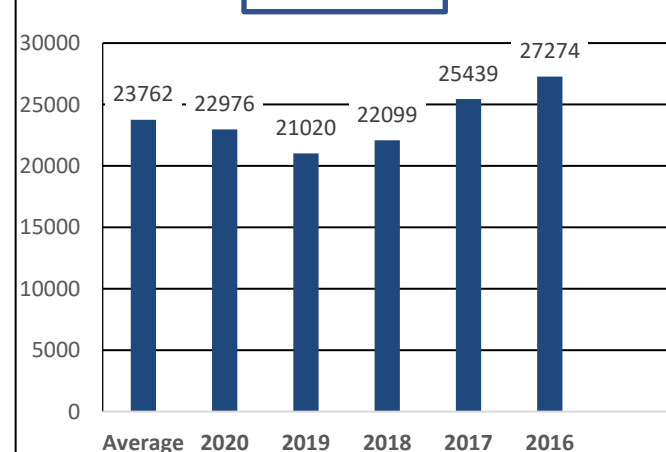
## June Rounds



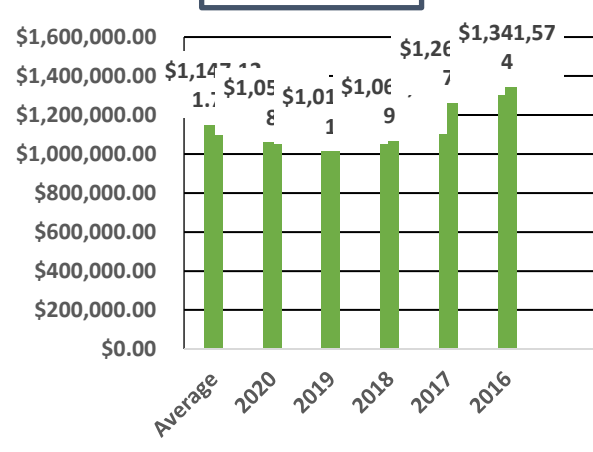
## June Revenue



## YTD Rounds



## YTD Revenue



**Food and Beverage Monthly Promotions**

- Monthly Westworth Village Resident discount coupon:
  -

**Summary/Overview**

- **WEATHER:** The month of June was really a great month weather wise, the exception of losing part of a Sunday which happen to be Father's Day.
- **FINANCE:** 4029 was the most rounds produced since June of 2013. The \$190,154.60 was the 3<sup>rd</sup> highest revenue since April of 2017. Expenses for June was under \$19,119.00.
  - **COVID-19:** Governor lifted the restriction of single rider carts.
  - **TOURNAMENTS:** We conducted 5 small tournaments for the month totaling 263 rounds which lead to \$11,390 in revenue.

**Westworth Village****ORDINANCE 461-C**

Municipal Complex  
311 Burton Hill Road  
Westworth Village, TX 76114  
cityofwestworth.com

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Tuesday, July 14, 2020Council Chambers

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**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WESTWORTH VILLAGE, TEXAS, APPROVING THE SECOND EXTENSION OF THE MAYOR'S DECLARATION OF PUBLIC HEALTH EMERGENCY UNTIL AUGUST 13, 2020 AT 11:59PM; ALLOWING FOR THE AUTOMATIC ADOPTION OF ALL RULES, REGULATIONS AND LIMITATIONS ISSUED BY TARRANT COUNTY AND THE STATE OF TEXAS CONTAINED IN EXECUTIVE ORDERS OR DISASTER DECLARATIONS ISSUED BY THOSE ENTITIES FOR THE CORONAVIRUS 2019 PUBLIC HEALTH EMERGENCY AS APPLICABLE TO THE CITY OF WESTWORTH VILLAGE; AND PROVIDING FOR A PENALTY FOR VIOLATIONS AS ALLOWED UNDER STATE LAW.**

**WHEREAS,** the City of Westworth Village, Texas is a Type A general-law municipality located in Tarrant County, created in accordance with the provisions of Chapter 6 of the Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

**WHEREAS,** on April 7, 2020, the Mayor issued a Declaration of Local Disaster and Public Health Emergency for the City of Westworth Village, Texas resulting from a determination that extraordinary and immediate measures must be taken to quickly respond, prevent, and alleviate the suffering of people exposed to and those infected with the COVID-19 virus, as well as those that could potentially be infected or impacted by COVID-19; and

**WHEREAS,** on April 14, 2020, the City Council adopted Ordinance 461, which extend the Mayor's Declaration until 11:59 pm on May 13, 2020; and

**WHEREAS,** on May 13, 2020 and June 9, 2020, the City Council to action to extend the Mayor's Declaration until 11:59 pm on July 15, 2020; and

**WHEREAS,** Ordinance 461 also provided for the automatic adoption of all rules, regulations and limitations issued by Tarrant County and the State of Texas contained in executive orders or disaster declarations issued by those entities for the Coronavirus 2019 public health emergency as applicable to the City of Westworth Village; and

**WHEREAS,** the conditions necessitating a declaration of a state of disaster continue to exist; and

**WHEREAS,** the City of Westworth Village, Texas, and Tarrant County, Texas have in place an interjurisdictional Emergency Management Plan (the Plan) adopted under Chapter 6 of the Code of Ordinances and Chapter 418 of the Texas Government Code (the Texas Disaster Act); and

**WHEREAS,** the City Council desires to extend the declaration of local disaster a third time and expressly provide for penalties of violations of the plan and rules, regulations or directives adopted under the Plan and state or local disaster declarations;

**WHEREAS,** the City Council finds that this ordinance is in the best interest of the City and furthers the public health and welfare of the City.



**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WESTWORTH VILLAGE, TEXAS, THAT:**

**SECTION 1:** The Declaration of Local Disaster and Public Health Emergency issued for the City of Westworth Village by the Mayor on April 7, 2020, and last extended on June 10, 2020 by Ordinance 461-B until 11:59 pm, on July 15, 2020 shall continue further until August 12, 2020 at 11:59PM, and this Ordinance specifically adopts the rules and regulations contained in said Declaration of Local Disaster and Public Health Emergency pursuant to §122.005 of the Health and Safety Code.

**SECTION 2:** This ordinance shall further adopt for the City of Westworth Village, Texas all rules, regulations and limitations issued by Tarrant County and the State of Texas contained in executive orders or disaster declarations issued by those entities for the Coronavirus 2019 public health emergency as applicable to the City of Westworth Village. In the event of a conflict between the rules, regulations and limitations issued by Tarrant County and the State of Texas, the more restrictive of the rules, regulations and limitations shall be adopted.

**SECTION 3:** The Tarrant County and City of Westworth Village interjurisdictional Emergency Management Plan shall continue to be implemented. Any violation of rules, regulations, or directives adopted pursuant to the Emergency Management Plan or a Declaration of Local Disaster is an offense. Any person, firm, or corporation who violates, disobeys, omits, neglects, or refuses to comply with or who resists the enforcement of any of the provisions of the Emergency Management Plan or a Declaration of Disaster shall be fined in accordance with §418.173 of the Texas Government Code or §122.005 of the Health and Safety Code, as applicable.

**SECTION 4:** That the City Secretary of the City of Westworth Village is hereby directed to publish this ordinance as required by law.

**SECTION 5:** This ordinance shall be in full force and effect from and after the date of its passage and publication as required by law and is so ordained.

**PASSED AND APPROVED ON THIS 14<sup>th</sup> DAY OF JULY 2020.**

**CITY OF WESTWORTH VILLAGE**

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L. Kelly Jones, Mayor

**ATTEST:**

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Brandy G. Barrett, City Secretary

**APPROVED AS TO FORM AND LEGALITY:**

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Andrea Russell, Attorney



**City of Westworth Village  
Meeting Agenda  
City Council Regular Session**

Municipal Complex  
311 Burton Hill Road  
Westworth Village, TX 76114  
cityofwestworth.com

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Tuesday, July 14, 2019

7:00 PM

Council Chambers

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**Staff recommends approval.**

In short, this agreement provides our police department access to large amounts of data, collected from multiple agencies at no cost. Turn-Key Mobile will be authorized to use open space, in our existing server rack, to house the Texas Regional Server. They will maintain and service this Texas Regional Server.

The city will have the minimal financial investment of staff time for initial installation.

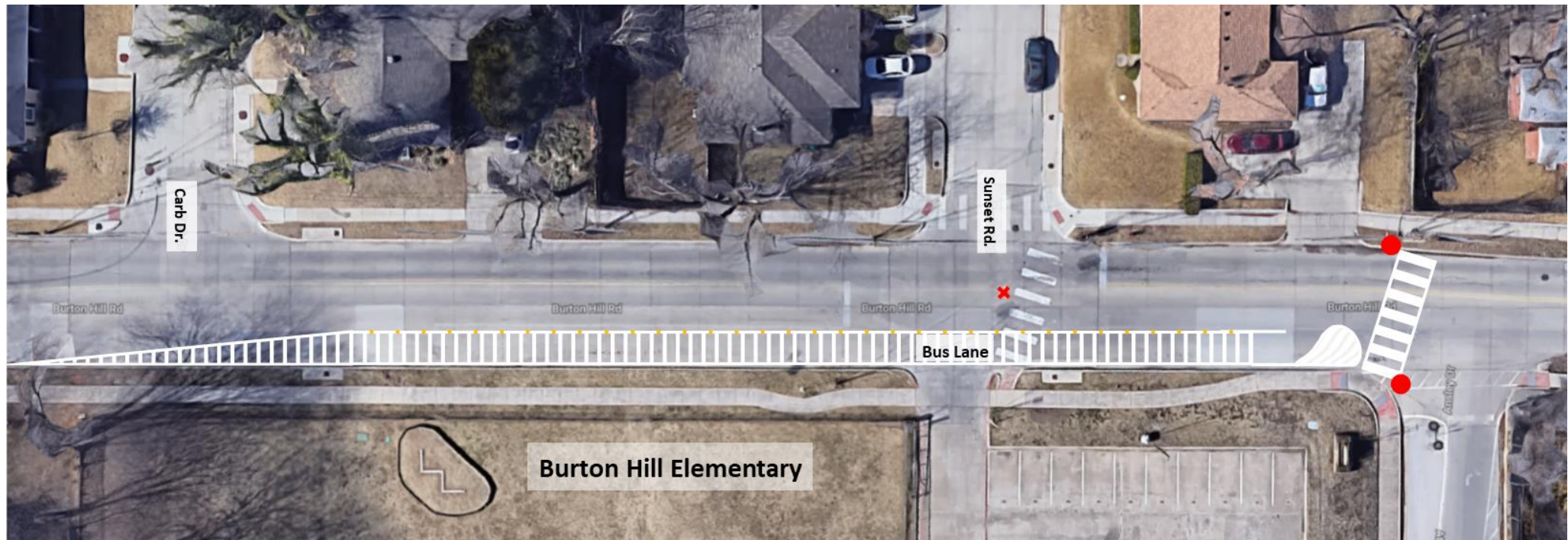
Chief Reaves and the police department will be able to access this stored data to solve crimes.

The agreement has been reviewed by the city attorney.



## AGENDA

### Addition of push button pedestrian crossing at Ansley Dr



Staff recommends approval of up to \$75,000 on this project.

#### Includes:

- Removal of existing traffic signal on Sunset

- Addition of push button pedestrian crossing at Aton Dr

- Extension of Bus Lane to allow for additional bus parking





**Westworth Police Department**  
**311 Burton Hill Road**  
**Westworth Village, Texas 76114**  
Phone 817-738-3675 fax 817-738-0535



Westworth Police Department

DATE: 6-12-2020

TO: Mayor Jones et al;

FROM: Kevin C. Reaves- Chief of Police

SUBJECT: Burton Hill Elementary School Pedestrian Crossing

Mayor Jones,

I originally proposed the use of a HAWK pedestrian crossing system to be installed at the proposed cross walk location at Burton Hill Elementary. After in-depth review of the utility locations with the Public Works Director, Joey Alvarez, we were able to determine there were underground water and sewer lines located in the area in which the HAWK system would be installed. Due to the depth required to provide adequate support of the HAWK signal system, this pedestrian crossing system would not be logistically feasible at this location at this current time.

A suitable system for our logistic challenges was located by Mr. Alvarez which is known as the R920 Rectangular Rapid Flashing Beacon. This system utilizes a flashing beacons which are mounted on a pole located at the side of the roadway adjacent to the pedestrian crossing. The lights flash when the pedestrian pushes the button to cross the roadway. This system activates in the same manner as the HAWK system, but it is designed for lower traffic volume roadways.

The system is solar powered and costs much less than the HAWK system. I have seen many of the R920 pedestrian crossing systems in place in the Fort Worth area around many of the new school zones and they appear to work as designed.

I have reviewed the quotes for the Burton Hill Elementary School bus lane and pedestrian cross walk and with the changes it is possible the entire project can be accomplished for less than originally proposed. Below is a break down of the projected costs for this project.

- \$10,000 Stripping project
- \$25,000 Purchase pedestrian crossing equipment
- \$25,000 Labor, electrical, incidentals, signage.

I believe with these changes we can have an upgraded bus lane and pedestrian crossing installed at the Burton Hill Elementary School for less than \$75,000.

Professionally,

Kevin C. Reaves  
Chief of Police  
Westworth Village Police Department



# R920

RECTANGULAR RAPID FLASHING BEACON

Pedestrian-actuated warning system for uncontrolled marked crosswalks.

- The R920 is the benchmark for Rectangular Rapid Flashing Beacons (RRFBs)
- Ultra-efficient optical and Energy Management System (EMS)
- Compact design to simplify installation
- Proven technology platform
- Exceeds FHWA standards

RRFBs have been found to provide vehicle yielding rates between 72 and 96 percent for crosswalk applications, including 4 lane roadways with average daily traffic (ADT) exceeding 12,000\*.

## Superior Design and Technology

The R920 utilizes a self-contained solar engine integrating the energy management system with an on-board user interface, housed in a compact enclosure together with the batteries and solar panel. In low light conditions, the ambient auto-adjust option provide over-lighting protection and system efficiency, while still meeting MUTCD light intensity requirements.

## Easy Installation

With its highly efficient and compact design, installation is quick and uncomplicated, dramatically reducing installation costs. Retrofitting can be done where existing sign bases are used to enhance existing marked crosswalks in minutes, and new installations can be completed without the cost of larger poles and bases.

## Advanced User-Interface

The R920 is the first RRFB with an on-board user interface and display for quick configuration and status monitoring. It allows for simple in-the-field set-up adjustment to flash duration, ambient settings, and night intensity. Settings are automatically sent wirelessly to all units in the system.

## Reliable

Designed with Carmanah's industry leading solar modeling tools to provide dependable year-after-year operation.

## Trusted

With thousands of installations in the field, Carmanah solar beacons and solar LED lights have become the benchmark in traffic applications and other transportation applications worldwide.



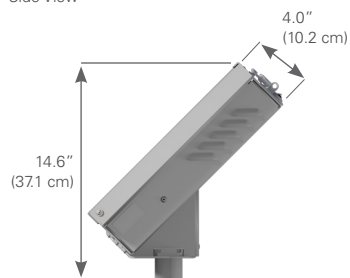
REPRESENTED IN YOUR REGION BY:

\* U.S. Department of Transportation Federal Highways Administration, Publication No. FHWA-HRT-10-043 - "Effects of Yellow Rectangular Rapid-Flashing Beacons on Yielding at Multilane Uncontrolled Crosswalks"

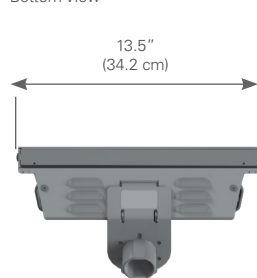


## DIMENSIONS

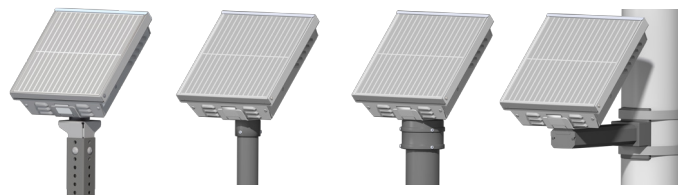
Side View



Bottom View

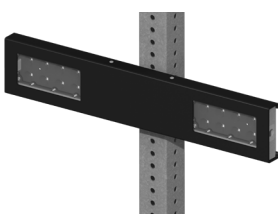


## MOUNTING OPTIONS

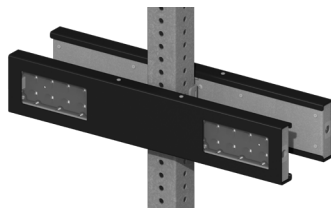
2.0" - 2.5" Perforated  
Square Post Mount2.38" - 2.88" Diameter  
Round Post Mount4.0" - 4.5" Diameter  
Round Post MountSide Post  
Mount

## SYSTEM CONFIGURATION

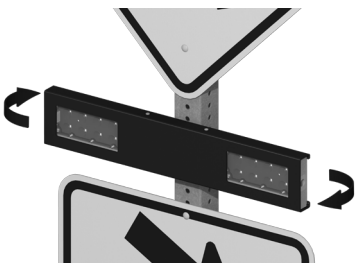
Uni-directional Configuration



Bi-directional Configuration



## IN THE FIELD AIMING



Rotate the lightbar towards the  
incoming vehicle lane, independent  
of the wire hole location.

## RRFB CAPACITY CALCULATOR

Calculate the performance of our Rectangular  
Rapid Flashing Beacon in your location with our  
RRFB Capacity Calculator.

[carmanah.com/RRFB-calculator](http://carmanah.com/RRFB-calculator)



All Carmanah products are manufactured in facilities that are certified to ISO quality standards.

**Specifications subject to local environmental conditions.**

**Specifications may be subject to change.**

US Patent No 6,573,659. Other patents pending.

"Carmanah" and Carmanah logo are trademarks of Carmanah Technologies Corp.

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Document: SPC\_TRAF\_R920\_RevS

## R920

## RECTANGULAR RAPID FLASHING BEACON

On-Board User Interface (OBU)	Adjustable, auto-scrolling LED display
	Field-configurable flash duration in one second increments
	Ambient auto-adjust configuration
	Night dimming configuration
	Wireless update of configurable settings from any unit to all systems in local network
	Channel selection
	System test, status and fault detection
	Activation data reporting
Optical	MUTCD IA-11 compliant flash pattern
	Lens: 3" x 7", durable polycarbonate Lightbar Aperture: 2.6" x 5.8" LED Color: Amber
	Side-emitting pedestrian confirmation lights
	Exceeds SAE J595 Class 1 Intensity Meets SAE J578 chromaticity High-power LEDs meets 90% lumen maintenance (L90) based on IES LM-80
Connectivity	Wireless 2.4GHz mesh technology
Energy Collection	10 watt high-efficiency photovoltaic cell with bypass diodes
	Maximum power point tracking with temperature compensation (MPPT-TC) for optimal energy collection in all solar conditions
Energy Storage	Replaceable, recyclable best in-class 12V dual battery system (sealed, maintenance-free)
	Designed for minimum 5 year battery life
	Lightweight for ease of handling Quick connect terminals and strapping for efficient installation
Solar Engine Construction	Weatherproof, vented solar engine enclosure for ambient air transfer (NEMA 3R)
	Hinged access lid for access to on-board user interface and batteries
	Compact, lightweight aluminum housing
	Top of pole mounting to standard 2" sign posts and 4" poles; side of pole mounting to standard 4" poles
	Pre-wired assembly designed to minimize installation time Weight: 19.8 lb (9 kg) including batteries, excluding light bars and push button
Lightbar Construction	Premium, UV-resistant polycarbonate lens
	Two-piece mounting bracket to facilitate mounting back-to-back lightbars
	Horizontal rotation adjustment for in-the-field aiming of lightbar Dimensions: 24" L x 1.5" W x 4.5" H (61.0 cm L x 3.8 cm W x 11.4 cm H)
Operating Performance	Rated for 300, 20 second activations per day, year-round operation with a minimum of 0.94 sun hours
	Wireless activation within 150 mS Wireless range of 500 ft (152 m)
Warranty	5-year limited warranty

